

Dear [Alumnus Name],

We hope this message finds you well. As a valued member of our alumni community, we want to take a moment to express our heartfelt appreciation for your generous contribution to the [School Name] Alumni Endowment Fund.

Your support plays a crucial role in enhancing the educational experience for our current students and ensuring that they have access to the resources they need to succeed. Thanks to your generosity, we are able to fund scholarships, improve facilities, and support various academic programs.

We are proud to count you among our alumni, and your commitment to giving back to [School Name] exemplifies the values we strive to instill in our students. Together, we are making a lasting impact on the future of our school community.

Thank you once again for your support. We look forward to keeping in touch and hope to see you at our upcoming alumni events.

Warm regards,

[Your Name]

[Your Title]

[School Name]

[Contact Information]