

# Important Update: Weather-Induced Schedule Changes

Dear Parents and Guardians,

We hope this message finds you well. Due to the severe weather conditions forecasted for our area, we are writing to inform you of changes to our school schedule.

Please note the following updates:

- **Remote Learning:** Classes will transition to remote learning on [Insert Date]. Students are expected to log in to [Insert Platform] by [Insert Time].
- **Cancelled Events:** All after-school activities, including [list any specific events], have been cancelled until further notice.
- **Reopening Date:** We will reassess the situation and notify you by [Insert Date] regarding the reopening of the school.

We understand these changes may impact your family's schedule, and we appreciate your understanding and support during this time. Please ensure your child is prepared for remote learning by checking their devices and internet connectivity.

We will keep you updated as the situation evolves. Your children's safety is our top priority.

Thank you for your cooperation.

Sincerely,

[Your School's Name]

[Your Contact Information]