

Snow Day Notification

Dear Parents and Guardians,

We hope this message finds you well. Due to the severe weather conditions and in the interest of safety for our students and staff, **[School Name]** will be closed on **[Date]**.

Please ensure that your child remains safe and warm during this snow day. We will keep you updated regarding any changes and the resumption of classes.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]