

Important Notice: Emergency Weather Closure

Dear Parents and Guardians,

We hope this message finds you well. Due to the severe weather conditions forecasted for our area, we have made the decision to close the school for the safety of our students and staff.

The school will be closed on **[Date]**. All classes and extracurricular activities are canceled.

We will continue to monitor the situation and will keep you updated regarding the reopening of the school. Please check your email and our school website for further communication.

Thank you for your understanding and support during this time. Stay safe!

Sincerely,

[School Name]

[Principal's Name]

[Contact Information]