

Weather Safety Closure Notice

Date: [Insert Date]

Dear [Parents/Guardians],

We hope this message finds you well. Due to the severe weather conditions predicted for our area, we have decided to close the school on [Insert Closure Date]. The safety of our students and staff is our top priority.

We encourage you to take necessary precautions during this time and keep your children safe indoors. Please stay updated through our website and local news for further announcements regarding school reopening.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[School Name]

[Contact Information]