

Important Weather Alert

Dear Parents and Guardians,

We are reaching out to inform you of the severe weather conditions forecasted for our area over the next few days. In light of these conditions, we want to ensure the safety and well-being of our students and staff.

Please be advised of the following:

- All outdoor activities and events are canceled until further notice.
- Classes may be conducted remotely depending on the severity of the weather. We will keep you updated.
- If it becomes unsafe for students to travel to school, we may adjust our school schedule or close temporarily.

We encourage all families to monitor local news and weather reports, and to make a plan should the weather conditions worsen. Your child's safety is our top priority.

We will continue to communicate updates as necessary. Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]