

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am a [Your Grade] student at [School Name]. I am writing to request your support for my science fair project, titled "[Project Title]," which aims to [briefly describe the purpose and objective of your project].

The science fair will take place on [Date of Science Fair], and I am seeking sponsorship to assist with the materials and resources needed to bring my project to fruition. I believe that your company's involvement would not only benefit my project but also enhance your community outreach and brand visibility.

I would greatly appreciate any financial support or materials that you can provide. In return, I will ensure that your company is recognized as a key sponsor during the event and in any related promotional materials.

Thank you for considering my request. I am looking forward to the opportunity to represent our community and potentially showcase our collaborative efforts at the science fair. Please feel free to contact me at [Your Phone Number] or [Your Email] for any further information.

Sincerely,

[Your Name]

[Your Grade]

[School Name]