

Application for Part-Time Substitute Teacher Position

Lisa Johnson
123 Maple Street
Springfield, IL 62701
Email: lisajohnson@email.com
Phone: (555) 123-4567
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Mr. John Smith
Principal
Springfield Private School
456 Oak Avenue
Springfield, IL 62702

Dear Mr. Smith,

I am writing to express my interest in the part-time substitute teacher position at Springfield Private School as advertised. With my background in education and my passion for fostering student growth, I am excited about the opportunity to contribute to your esteemed institution.

As a recent graduate with a Bachelor's degree in Education, I have completed several teaching internships where I developed lesson plans, managed classrooms, and engaged with students of various ages. My ability to adapt quickly to different environments ensures that I can effectively support the needs of students during their regular teachers' absence.

I am enthusiastic about the possibility of working at Springfield Private School, known for its commitment to academic excellence and student well-being. I appreciate your consideration of my application and look forward to the opportunity to discuss how my skills and experiences can benefit your school.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,
Lisa Johnson