

Peer Conflict Notification

Date: [Insert Date]

To: [Parent/Guardian's Name]

From: [School's Name]

Subject: Notification of Peer Conflict

Dear [Parent/Guardian's Name],

We are writing to inform you about a recent conflict involving your child, [Child's Name], and another student at [School's Name]. This incident occurred on [Insert Date] during [Insert Location/Event].

The conflict involved [Brief Description of the Incident]. Our staff addressed the situation immediately and took appropriate measures to ensure the safety and well-being of all students involved.

We believe in fostering a positive environment and are committed to resolving conflicts through constructive communication. To this end, we have arranged for a meeting with [Child's Name], the other student, and their respective parents to discuss the situation further. The meeting is scheduled for [Insert Date and Time].

We encourage your support in discussing respectful conflict resolution with your child. If you have any questions or concerns, please feel free to reach out to us at [Insert Phone Number] or [Insert Email Address].

Thank you for your attention and cooperation.

Sincerely,

[Your Name]

[Your Position]

[School's Name]