

Inquiry About Career Counseling Services

Dear [School Name] Admissions Office,

I hope this message finds you well. My name is [Your Name], and I am interested in learning more about the career counseling services offered at [School Name]. As I consider potential educational options for my child, it is important for me to understand how your school supports students in their career exploration and planning.

Specifically, I would like to inquire about the following:

- Availability of one-on-one career counseling sessions.
- Workshops or seminars focused on career development.
- Partnerships with local businesses or organizations for internships.
- Resources available for college and career readiness.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Date]