

# You're Invited!

Dear [Recipient's Name],

We are excited to announce the opening celebration of [School Name] and would be honored to have you join us for this special occasion!

## Event Details:

Date: [Date]

Time: [Time]

Location: [School Address]

Please let us know if you will be able to attend by RSVP by [RSVP Date].

## RSVP:

You can respond via email at [Email Address] or by phone at [Phone Number].

We look forward to celebrating this exciting milestone with you!

Warm regards,

[Your Name]

[Your Position]

[School Name]