

Menu Modification Request

Date: [Insert Date]

To: [Cafeteria Manager's Name]

[School Name]

[School Address]

Dear [Cafeteria Manager's Name],

I hope this message finds you well. I am writing to request a modification to the cafeteria menu for [specific time period, e.g., next semester].

As a parent of [Child's Name/Grade/Class], I believe that [explain reason for modification, e.g., dietary restrictions, preferences, etc.]. I would like to propose the inclusion of [specific food items or dietary options]. This change would not only benefit my child but could also serve to meet the diverse dietary needs of other students.

I appreciate the efforts the cafeteria staff make in providing healthy and enjoyable meals for our children. I believe that these modifications will contribute positively to the overall dining experience.

Thank you for considering this request. I look forward to your response.

Sincerely,

[Your Name]

[Your Contact Information]

[Relationship to the Student, e.g., Parent/Guardian]