

Academic Support and Probation Notification

Dear [Student's Name],

We hope this message finds you well. As part of our commitment to your academic success, we want to discuss your current academic standing and the support measures we are implementing.

It has come to our attention that your recent performance in [specific subject or subjects] has not met the standards set by our institution. As a result, we are placing you on academic probation for the upcoming term.

To assist you during this time, we have outlined a series of academic support measures:

- Weekly tutoring sessions with a designated tutor.
- Access to after-school study programs.
- Regular progress meetings with your academic advisor.
- Resources for additional learning materials and practice exercises.

Please remember that this period of probation is an opportunity for you to improve. We believe in your potential to succeed and are here to support you every step of the way.

If you have any questions or require further clarification, do not hesitate to reach out to us.

Sincerely,

[Your Name]

[Your Position]

[School Name]

[Contact Information]