

Academic Warning Notification

Date: [INSERT DATE]

Dear [Parent/Guardian's Name],

We hope this message finds you well. We are writing to inform you that your child, [Student's Name], has been placed on academic warning for the current term due to [specific reasons, such as low grades or lack of participation].

At [School's Name], we are committed to supporting our students in achieving their academic goals. This warning serves as a notification that additional support may be needed to enhance [his/her/their] academic performance. We encourage you to discuss this matter with [him/her/them] and consider the following recommendations:

- Schedule regular meetings with [his/her/their] teachers.
- Utilize available tutoring resources.
- Encourage [him/her/them] to set specific academic goals.
- Monitor [his/her/their] homework and study habits.

Please do not hesitate to reach out to us if you have any questions or need assistance in formulating a plan for improvement. We believe that with collaborative effort, [Student's Name] can overcome these challenges and excel in [his/her/their] studies.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

[School's Name]

[Contact Information]