

Letter of Demand for Comprehensive Private School Cost Outline

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[School's Name]

[School's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a comprehensive outline of the costs associated with the education provided at [School's Name]. As a prospective [or current] parent/guardian of [Student's Name], I would like to gain a clear understanding of all financial obligations involved in attending your institution.

Specifically, I would like details on the following:

- Tuition fees
- Additional fees (e.g., registration, technology, extracurricular activities)
- Payment plans and any discounts available
- Information regarding scholarships or financial aid
- Any other miscellaneous costs that may arise

Having this information will assist me in making an informed decision regarding [Student's Name]'s education. I would appreciate your prompt response to this request by [specific date if applicable].

Thank you for your attention to this matter. I look forward to your detailed response.

Sincerely,

[Your Name]