

# Registration Confirmation

Dear [Parent's Name],

We are pleased to inform you that your child, [Student's Name], has been successfully registered at [School Name] for the [academic year/term].

Details of the registration are as follows:

- **Student Name:** [Student's Name]
- **Grade:** [Grade Level]
- **Start Date:** [Start Date]

We are excited to welcome [Student's Name] to our school community. Included with this letter, you will find information about orientation, school supplies, and other important details to ensure a smooth start to the school year.

If you have any questions or require further assistance, please do not hesitate to contact our admissions office at [contact information].

Thank you for choosing [School Name]. We look forward to partnering with you in your child's education.

Sincerely,

[Your Name]  
[Your Position]  
[School Name]  
[School Address]  
[Phone Number]  
[Email Address]