

Registration Acknowledgment

Date: [Date]

Dear [Parent/Guardian's Name],

Thank you for choosing [School Name] for your child's education. We are pleased to acknowledge the receipt of your registration application for [Student's Name] for the upcoming academic year.

Your application is currently being reviewed, and you will receive a confirmation of enrollment status by [specific date]. Should you have any questions, please do not hesitate to reach out to our admissions office at [contact information].

We appreciate your interest in our school and look forward to potentially welcoming your family to our community.

Warm regards,

[Your Name]

[Your Position]

[School Name]

[School Address]

[School Phone Number]

[School Email Address]