

Internship Consideration Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[School's Name]

[School's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship opportunity at [School's Name]. As a [Your Current Status, e.g., "junior at XYZ University majoring in Education"], I am eager to gain hands-on experience in a private school setting and contribute to your distinguished program.

I believe that my passion for education, along with my skills in [mention any relevant skills or experiences], make me a suitable candidate for this internship position. I am particularly impressed by [mention any specific program or value of the school], and I am excited about the possibility of contributing to such an environment.

Please find my resume attached for your review. I would welcome the opportunity to further discuss how I can contribute to the success of [School's Name] during the internship. Thank you for considering my application. I look forward to your response.

Sincerely,

[Your Name]