

Inquiry About Transportation Options

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[School Name]

[School Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the transportation options available for students attending [School Name] for the upcoming academic year.

Specifically, I would like to know about the following:

- Available bus routes and schedules
- Cost of transportation services
- Eligibility requirements for bus service
- Any alternative transportation options provided by the school

Best regards,

[Your Name]