

You're Invited!

Dear [Recipient's Name],

We are thrilled to announce that the graduation ceremony for the Class of [Year] will be held on [Date] at [Time]. The event will take place at [Location].

Join us as we celebrate the accomplishments of our graduating students. This is a momentous occasion that we would love to share with you and your family.

Please RSVP by [RSVP Date] so we can make necessary arrangements.

We look forward to celebrating this special day with you!

Warm regards,

[Your Name]

[Your Title]

[School Name]

[Contact Information]