

You're Invited!

Dear [Recipient's Name],

We are excited to invite you to our upcoming Community Service Event organized by [School Name]. This event is designed to bring our school community together in support of [cause or goal].

Event Details:

Date: [Date]

Time: [Start Time] to [End Time]

Location: [Location/Address]

Join us for a day of volunteering, teamwork, and making a positive impact in our community. We encourage students, parents, and staff members to participate.

Please RSVP by [RSVP Date] to ensure we have enough materials and refreshments for everyone.

Thank you for your continued support. We look forward to seeing you there!

Sincerely,
[Your Name]
[Your Position]
[School Name]
[Contact Information]