

Reminder: School Uniform Payment Deadline

Dear [Parent's Name],

This is a friendly reminder that the payment deadline for the school uniform is approaching. Please ensure that the payment of [amount] is made by [deadline date] to avoid any late fees.

You can make the payment via [payment methods]. If you have already completed this payment, please disregard this notice.

Thank you for your attention to this matter, and for your continued support of our school.

Sincerely,
[Your Name]
[Your Position]
[School Name]