

Request for Financial Assistance for School Uniform

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[School's Name]

[School's Address]

[City, State, ZIP Code]

Dear [Principal's Name / Financial Assistance Committee],

I hope this message finds you well. I am writing to request financial assistance for purchasing a school uniform for my child, [Child's Name], who is currently enrolled in [Grade/Class] at [School's Name].

Due to [briefly describe your situation or reason for financial need, e.g., job loss, medical expenses], we are facing financial difficulties and are unable to afford the cost of the necessary school uniform. Ensuring that my child has a proper uniform is important for their confidence and participation in school activities.

We kindly ask for your support in helping us obtain the required uniform. Any assistance you could provide would be greatly appreciated, whether in the form of financial aid, a uniform voucher, or resources where we might find second-hand uniforms.

Thank you for considering our request. We greatly appreciate your time and any assistance you can provide. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Name]