

Letter of Recommendation for Scholarship

Date: [Insert Date]

[Your Name]

[Your Position]

[Your School/Organization]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Admissions Committee

[Private School Name]

[School Address]

[City, State, Zip Code]

Dear Members of the Admissions Committee,

It is my pleasure to recommend [Student's Name] for the [Scholarship Name] at [Private School Name]. I have had the privilege of knowing [Student's Name] for [length of time] as their [your relationship, e.g., teacher, mentor].

[Student's Name] is an exceptional student who consistently demonstrates [qualities or achievements, e.g., strong work ethic, leadership skills]. Throughout their time in my class, they have [specific examples of accomplishments or contributions].

Beyond academics, [he/she/they] is involved in [extracurricular activities], showcasing [his/her/their] commitment to personal growth and community involvement. [Student's Name] has a remarkable ability to [specific skill or trait, e.g., inspire peers, take initiative].

I wholeheartedly support [Student's Name]'s application for this scholarship. I am confident that [he/she/they] will make a positive impact at [Private School Name].

Please feel free to contact me if you require any further information regarding [Student's Name]. Thank you for considering this deserving candidate.

Sincerely,

[Your Name]

[Your Position]