

# Financial Need Assessment for Scholarship Application

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Scholarship Committee Name]

[Private School Name]

[School Address]

[City, State, ZIP Code]

Dear [Scholarship Committee],

I am writing to formally apply for the [Name of Scholarship] to assist with my child's education at [Private School Name]. We are committed to providing our child with the best educational opportunities but find ourselves in a challenging financial situation.

Due to [briefly explain your financial situation, e.g., job loss, medical expenses, single-income household], we have encountered difficulties in meeting our financial obligations. We believe that education at [Private School Name] will provide our child with the necessary skills and knowledge to thrive academically and socially.

We are seeking financial assistance to help alleviate the burden of tuition fees. Enclosed are documents that outline our financial situation, including [list any attached documents such as tax returns, pay stubs, etc.].

Thank you for considering our application for the scholarship. We hope for the opportunity to further discuss our situation and explore possibilities for support.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]