

Subject: Inquiry Regarding Financial Aid for Private School Fees

Dear [Financial Aid Officer's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about financial aid opportunities for my child, [Child's Name], who is currently seeking admission to [School's Name] for the upcoming academic year.

We understand that the school offers financial assistance to eligible families, and we would like to know more about the application process, deadlines, and any required documentation. We appreciate your guidance in helping us navigate this process.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email Address]

[Your Phone Number]