

Admission Request for Scholarship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[School's Name]

[School's Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request admission for my child, [Child's Name], into [Grade/Class] at [School's Name] for the upcoming academic year, along with consideration for a scholarship.

[Briefly discuss your child's achievements, interests, and any relevant information that showcases their potential. Explain the reasons you believe [School's Name] is an ideal fit for your child's education.]

Due to [briefly elaborate on financial circumstances or reasons for needing assistance], we are seeking a scholarship to help support [Child's Name]'s education at your esteemed institution.

We believe that with the help of your scholarship, [Child's Name] will be able to thrive academically and contribute positively to the school community.

Thank you for considering our request. We look forward to the possibility of discussing this further and hope to become part of the [School's Name] family.

Sincerely,

[Your Name]