

Estate Tax Planning Consultation Request

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Firm/Company Name]

[Firm/Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to request a consultation regarding estate tax planning. As I navigate the complexities of my financial situation, I believe that professional guidance is essential to ensure that my estate is managed effectively and my tax liabilities are minimized.

I would appreciate an opportunity to discuss my options and hear your recommendations based on your expertise in this area. Please let me know your availability for a meeting in the coming weeks.

Thank you for considering my request. I look forward to your prompt reply.

Sincerely,

[Your Name]