

Collaboration Agreement for Economic Impact Assessment

Date: [Insert Date]

From:

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Partner Organization Name]

[Partner Organization Address]

[City, State, Zip Code]

Subject: Collaboration Agreement for Economic Impact Assessment

Dear [Partner Organization Contact Name],

We are pleased to propose a collaboration agreement between [Your Organization Name] and [Partner Organization Name] for the purpose of conducting an economic impact assessment on [briefly describe the project or area of focus].

Objectives

- To assess the economic implications of [specific project/initiative].
- To identify key stakeholders and potential economic opportunities.
- To produce a comprehensive report that outlines findings and recommendations.

Roles and Responsibilities

[Your Organization Name] will be responsible for:

- Leading research and analysis activities.
- Providing necessary data and reports.

[Partner Organization Name] will be responsible for:

- Assisting in data collection and outreach.
- Reviewing the final assessment report.

Duration

The collaboration will commence on [start date] and will conclude on [end date], unless extended by mutual agreement.

Confidentiality

All parties agree to maintain confidentiality of any sensitive information exchanged during this collaboration.

We believe that this collaboration will yield significant benefits and contribute to a better understanding of the economic impacts related to [project/initiative]. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]