

Inquiry for Philanthropic Planning Consultation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am reaching out to inquire about the possibility of scheduling a consultation regarding philanthropic planning. As I navigate my philanthropic goals, I am eager to explore effective strategies and insights tailored to my interests and values.

Could we arrange a meeting or a phone call at your earliest convenience? I would greatly appreciate your expertise and guidance in optimizing my philanthropic efforts.

Thank you for considering my request. I look forward to hearing from you soon.

Sincerely,

[Your Name]