

Interchange Fee Analysis Request

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Financial Institution Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are reaching out to request a comprehensive analysis of the interchange fees related to our transactions for the period of [Insert Period]. As part of our ongoing efforts to enhance our financial strategies and optimize costs, it is crucial for us to understand the current fee structures associated with our card transactions.

Specifically, we would appreciate if you could provide:

- A breakdown of interchange fees by card type (e.g., debit, credit, etc.)
- The total interchange fees incurred during the specified period
- Any relevant trends or changes in fee structures that may impact our operations

We believe this information will be instrumental in making informed decisions moving forward. Please let us know if any additional details are required to facilitate this analysis.

Thank you for your assistance and support. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]