

Feedback Request: Corporate Restructuring

Dear [Employee's Name],

As part of our ongoing efforts to improve our organizational structure and enhance our operational efficiency, we have engaged in a corporate restructuring process. Your insights and feedback are invaluable to us during this transition.

We kindly request you to take a moment to share your thoughts on the following:

- The impact of the restructuring on your current role.
- Suggestions for improving communication throughout this process.
- Any concerns you may have regarding team dynamics or workloads.

Please send your feedback by [Deadline Date] to ensure your voice is heard in this process. Your candid input will help us make informed decisions moving forward.

Thank you for your cooperation and commitment to our organization.

Sincerely,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]