

# Compliance Policy Acknowledgment

Date: [Insert Date]

To: [Employee Name]

From: [Your Name]

Subject: Acknowledgment of Compliance Policy

Dear [Employee Name],

This letter serves to inform you that you have reviewed and acknowledged our company's Compliance Policy.

By signing below, you confirm that you have received, read, and understood the compliance policy and agree to adhere to its guidelines.

Thank you for your commitment to maintaining our standards of integrity and compliance within the workplace.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

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Employee Acknowledgment:

I, [Employee Name], acknowledge that I have read and understood the Compliance Policy.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_