

Letter of Engagement

Date: [Insert Date]

To: [Client's Name]

Address: [Client's Address]

Dear [Client's Name],

We are pleased to confirm our engagement to provide specialized financial services related to your upcoming court case, [Case Name and Number]. Our firm specializes in forensic accounting and expert testimony, aimed at assisting you through this legal process.

Scope of Services

- Review of financial documentation
- Preparation of expert reports
- Testimony in court as expert witnesses
- Support in settlement negotiations

Fees

Our fees are based on [hourly rate/flat rate] and will be discussed in detail during our initial meeting. A retainer fee of [amount] is required to commence services.

Confidentiality

We assure you that all information will be handled with the utmost confidentiality and will only be shared with authorized personnel involved in your case.

If you have any questions regarding this engagement, please feel free to contact us at [Phone Number] or [Email Address]. We look forward to assisting you with your legal matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]