

Letter of Engagement

Date: [Insert Date]

To: [Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

We are pleased to confirm our engagement to provide expert financial services in the context of your litigation matter concerning [brief description of the case]. Our team is equipped to assist you with financial analysis, expert testimony, and consulting services.

Scope of Services:

- Financial analysis and reporting
- Economic damages calculations
- Expert testimony preparation and delivery

Our fees for services are as follows:

- Hourly Rate: [Insert Rate]
- Estimated Total Cost: [Insert Estimate]

Please review and sign the attached engagement agreement to confirm our services. We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]