

# Budget Planning Consultation Request

Date: **[Insert Date]**

To: **[Consultant's Name]**

[Consultant's Address]

[City, State, Zip Code]

Dear [Consultant's Name],

I hope this message finds you well. I am reaching out to request a consultation regarding budget planning for [Project/Company Name]. As we are preparing for the upcoming fiscal year, I believe your expertise will be invaluable in helping us establish a comprehensive and effective budget.

We are particularly interested in discussing the following areas:

- Forecasting revenue and expenses
- Identifying cost-saving opportunities
- Setting financial goals and priorities
- Monitoring and adjusting budgets

Please let me know your availability for a meeting in the coming weeks. I am looking forward to your insights and guidance on this matter.

Thank you for considering my request.

Sincerely,

**[Your Name]**

[Your Position]

[Your Company Name]

[Your Contact Information]