

Follow-up on Budget Consultation

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to thank you for your participation in our recent budget consultation meeting held on [Date]. Your insights and contributions were invaluable in shaping our understanding of the community's needs and priorities.

As a follow-up, I would like to summarize the key points discussed during the meeting:

- Point 1: [Brief Description]
- Point 2: [Brief Description]
- Point 3: [Brief Description]

We are currently in the process of reviewing all feedback received and will be incorporating these insights into our budget planning. If you have any further thoughts or suggestions, please do not hesitate to reach out.

Thank you once again for your engagement and support. We look forward to collaborating closely as we move forward with the budget process.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]