

Request for Credit Profile Scrutiny

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a scrutiny of my credit profile maintained by your organization. My full name is [Your Full Name], and my identification number is [Your Identification Number].

Upon reviewing my credit report, I have noticed some discrepancies that may affect my credit rating. I would appreciate it if your team could investigate these issues and provide me with clarification or correction as necessary.

The specific inconsistencies I have identified include:

- [Describe the first inconsistency]
- [Describe the second inconsistency]
- [Describe any additional inconsistencies]

Please let me know if you require any further information or documentation from my side to facilitate this review. I look forward to your prompt response regarding my request.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]