

Follow-Up on Delayed Treatment Complaint

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Institution/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to follow up on my previous complaint regarding the delayed treatment I experienced on [specific date]. Despite reaching out on [date of initial complaint], I have not received a satisfactory response or resolution.

The delay has caused significant distress and has impacted my health adversely. I appreciate your attention to this matter and urge you to provide an update regarding the status of my complaint.

Thank you for your prompt attention to this issue. I look forward to your response.

Sincerely,

[Your Name]