

Important Update: Renewed Billing System Information

Dear [Customer Name],

We hope this message finds you well. We are reaching out to inform you about our renewed billing system that will take effect on [Effective Date].

Here are the key updates you need to know:

- **New Billing Cycle:** [Details about the new billing cycle]
- **Payment Methods:** [Information on accepted payment methods]
- **Invoice Format:** [Description of any changes to the invoice format]
- **Customer Portal:** [Instructions on how to access the customer portal]

Should you have any questions or require assistance, please do not hesitate to contact our support team at [Support Contact Information].

Thank you for your continued support and understanding as we improve our services.

Best regards,
[Your Company Name]
[Your Company Contact Information]