

Participation Confirmation

Dear [Panelist's Name],

We are excited to confirm your participation as a panelist in the upcoming Virtual Summit on [Date]. Your insights on [Panel Topic] will be invaluable to our audience.

Event Details:

- **Date:** [Date]
- **Time:** [Time]
- **Platform:** [Virtual Platform]
- **Session Duration:** [Duration]

Please let us know if you have any specific requirements or topics you would like to address during the session. We look forward to your contribution and are excited to have you on board.

Thank you for joining us!

Best regards,

[Your Name]
[Your Title]
[Organization Name]
[Contact Information]