

# Business Partnership Decline

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Partner's Name]

[Partner's Title]

[Partner's Company Name]

[Partner's Company Address]

[City, State, Zip Code]

Dear [Partner's Name],

Thank you for considering a partnership with [Your Company Name]. We appreciate the time and effort you have invested in discussions regarding a potential collaboration.

After careful consideration, we have decided not to pursue a partnership at this time. This decision was not made lightly, and we hold your company in high regard.

We hope to keep the channels of communication open and explore potential collaboration in the future as our needs may evolve.

Thank you once again for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]