

# Skill-Building Workshop Feedback Request

Dear [Participant's Name],

Thank you for attending our recent skill-building workshop titled "[Workshop Title]" on [Date]. We hope you found the sessions insightful and beneficial for your personal and professional growth.

Your feedback is invaluable to us as we strive to improve our workshops and better meet the needs of our participants. We would greatly appreciate it if you could take a few moments to share your thoughts and experiences regarding the workshop.

## Feedback Questions

- What did you enjoy most about the workshop?
- Were there any topics you wish had been covered in more detail?
- How would you rate the overall organization and delivery of the workshop?
- Any additional comments or suggestions?

Please reply to this email with your feedback by [Deadline Date]. Thank you for your time and input!

Best regards,  
[Your Name]  
[Your Position]  
[Your Organization]  
[Contact Information]