

# Validation of Confidentiality Agreement Terms

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

This letter serves to confirm the validation of the Confidentiality Agreement entered into on [Insert Original Agreement Date] between [Your Company Name] and [Recipient Company Name].

We acknowledge our mutual understanding of the terms of the agreement, which include but are not limited to:

- The definition of confidential information;
- The obligations of both parties regarding the handling of this information;
- The duration of the confidentiality obligations;
- The exceptions to the confidentiality obligations.

Both parties agree to uphold the terms outlined in the agreement and ensure protection of the confidential information shared between us.

If you have any questions or require further clarification on any of the terms, please do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]