

Terms Acknowledgment for Confidentiality Agreement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that we have received and reviewed the Confidentiality Agreement presented by you. By signing this letter, you acknowledge your understanding and acceptance of the terms outlined in the agreement.

Please find the key terms summarized below:

- Confidential Information: Information disclosed and marked as confidential.
- Obligations: You agree to maintain the confidentiality of the information and use it solely for [specific purpose].
- Term: The confidentiality obligations shall remain in effect for [duration].
- Exclusions: Information that is public knowledge or obtained independently is not subject to obligation.

By signing below, you confirm your acceptance of these terms.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

[Recipient's Name] (Signature)

Date: _____