

Recognition of Confidentiality Agreement Terms

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

I am writing to formally acknowledge and recognize the terms outlined in the Confidentiality Agreement dated [Insert Agreement Date] between [Your Company/Name] and [Recipient's Company/Name]. We understand the importance of maintaining the confidentiality of the information shared and are committed to adhering to all terms specified in the agreement.

We appreciate your collaboration and trust in this matter and assure you that we will take all necessary precautions to protect the shared information.

Should you have any questions or require further clarification regarding this matter, please do not hesitate to contact me directly.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]