

Dividend Declaration Letter

Date: [Insert Date]

[Company Name]

[Company Address]

[City, State, Zip Code]

To: Shareholders of [Company Name]

Dear Shareholders,

We are pleased to announce that the Board of Directors of [Company Name] has declared a dividend for the fiscal year ending [Fiscal Year End Date]. This decision reflects our strong financial performance and commitment to returning value to our shareholders.

The details of the dividend are as follows:

- **Dividend Amount:** \$[Amount] per share
- **Record Date:** [Record Date]
- **Payment Date:** [Payment Date]

We appreciate your continued support and investment in [Company Name]. Should you have any questions regarding this announcement, please do not hesitate to reach out to our investor relations department at [Contact Information].

Thank you for being a valued shareholder.

Sincerely,

[Your Name]

[Your Title]

[Company Name]