

# Dividend Acknowledgement

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Dear [Shareholder's Name],

We are pleased to inform you that the Board of Directors has declared a dividend for the year [Year]. Your investment in [Your Company Name] has been instrumental in our success and growth, and we want to take this opportunity to thank you for your continued support.

The declared dividend is [Insert Dividend Amount] per share. You will receive the dividend payment on [Insert Payment Date]. Please ensure that your records are up to date to avoid any delays in processing your payment.

Thank you once again for your trust in us and for being a valued shareholder. If you have any questions or need further information, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Contact Information]