

# Request for Direct Outreach to Hospital Billing Representatives

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Hospital Name]

[Hospital Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request direct outreach to the hospital billing representatives regarding [specific concern or issue]. As [your relationship to the issue, e.g., a patient, healthcare provider, etc.], I believe that direct communication with the billing department would help facilitate a clearer understanding and resolution of the matter.

Specifically, I would appreciate it if you could provide me with the contact details of the appropriate billing representatives, or if possible, facilitate a meeting where we can discuss this issue in detail.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]