

Product Return Confirmation

Date: [Insert Date]

Dear [Customer's Name],

Thank you for contacting us regarding the return of your product. We have received your request and would like to confirm the return procedure as follows:

Return Details:

- Product Name: [Insert Product Name]
- Order Number: [Insert Order Number]
- Return Authorization Number: [Insert RA Number]

Return Instructions:

1. Package the product securely in its original packaging.
2. Include the original receipt and the Return Authorization Number.
3. Ship the package to the following address:

[Insert Return Address]

4. For your records, we recommend that you send your return via a traceable shipping service.

Please allow [Insert Time Frame] for the processing of your return once it is received.

If you have any questions or need further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your understanding.

Sincerely,

[Your Company Name]